Diocese of Leicester
Board of Education

Inspiring Primaries Academy Trust
Inspiring all to flourish and succeed

Admissions Policy 2028/29

First Time Admissions for Autumn Term 2028

Including Mid-Term Transfers (In-Year Admissions)

Adopted by Inspiring Primaries Academy Trust: XX.XX.XX
Consulted: October 2026

Next Review Due: Annually to ensure factual information is correct and up to date in line with the Admissions Code

SEVEN YEAR RULE: Consultation of this Policy and all oversubscription criteria are due for individual schools for the Policy Year 2035/36. This process will commence in October 2033.

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Glossary of Terms

Term / Abbreviation	Meaning
Academic Year	The year runs from 1st September to 31st August each year
Catchment	The school's catchment areas are defined in the Catchment Area Map – all available on our trust website
EHCP	This is a legal document describing a child or young person's special educational needs, the support they need, and the outcomes they wish to achieve.
First Time Admission	Admission of children to the school when they first become eligible to attend by reason of their age.
Mid-Term Transfer	Admission of children to a school at any time except when they first become eligible to attend by reason of their age.
National Closing Date	For Primary schools this is 15th January for admission the following September.
National Offer Date	16th April, or the next working day where 16th April falls on a weekend or bank holiday.
Published Admission Number (PAN)	The admission number for the age group at which children are normally admitted to the school (e.g. Reception in Early Years Foundation Stage).
Delayed Entry	Starting at school a whole year after the age when they first become eligible to attend by reason of their age.
Deferred Entry	Starting at school later in the school year once the child becomes of compulsory school age.

Introduction to IPAT and Key Principles

The Inspiring Primaries Academy Trust (IPAT) is an ambitious, values-led, Church of England majority, Multi Academy Trust. We serve our local communities in South and West Leicestershire. The Trust comprises nine schools. Each of our schools has its own unique character, but all subscribe to our common aim to inspire all to flourish and succeed.

Recognising their historic foundations, our Church schools will preserve and develop their religious character in accordance with the principles of the Church of England and in partnership with the churches at parish and diocesan level. The Church schools aim to serve their communities by providing an education of the highest quality within the context of Christian belief and practice. They encourage an understanding of the meaning and significance of faith, and promote Christian values through the experience it offers to all its pupils. Parents have the right to withdraw their children from the daily Christian act of worship and from Religious Education should they wish to do so.

At Inspiring Primaries Academy Trust our vision is to: Inspire all to flourish and succeed.

We do this by:

Inspiring ambition

In seeking to ensure a world-class education for all our young people through an ambitious, high-quality, enriching curriculum supported by the very best teaching and learning.

For all our staff to work together to support our young people, with professional and personal development being at the heart of what we do.

Inspiring inclusivity

For all our young people, no matter what their background, to flourish, grow and develop a love of learning.

Inspiring collaboration

To secure the best possible experiences for young people and staff by working together and developing partnerships with parents, communities and other professional organisations.

Inspiring success

We aim to ensure a world-class education for all our young people. We place a relentless focus on delivering high levels of consistency in the quality of teaching and learning through our approach to teaching and assessment across the Trust. We aim to learn from the latest research, collaborate and share best practice.

We support all our young people through an outstanding, rich curriculum and pastoral support. Young people are guided through each stage of their learning journey and have a range of enrichment opportunities.

We welcome an application for a school place for your child in one of our schools.

Our designated catchment areas do not prevent parents who live outside this area from expressing a preference for a school. In the event of insufficient places being available, places within a particular year group will be allocated in line with the criteria listed for each school.

The schools in the Inspiring Primaries Academy Trust are:

- **All Saints CE Primary School, Sapcote**
- **Dunton Bassett Primary School**
- **Claybrooke Primary School**
- **Gilmorton Chandler CE Primary School**
- **John Wycliffe Primary School, Lutterworth**
- **Sharnford CE Primary school**
- **St Margaret's CE Primary School, Stoke Golding**
- **St Mary's CE Primary School, Bitteswell**
- **Ullesthorpe CE Primary School**

School catchment area maps can be found within the appendices to this policy.

Summary of the Legal Position

The Inspiring Primaries Academy Trust (IPAT) Board is the admissions authority for all schools in the Trust and is responsible for determining the admission arrangements annually. Local Governing Committees may be delegated responsibility for administering applications and ranking them against the oversubscription criteria, but determination of the policy remains the responsibility of the Trust Board.

The Local Authority is required to co-ordinate First Time admissions for all residents in its area. The Inspiring Primaries Academy Trust will participate fully with all co-ordinated admissions schemes operated by Leicestershire County Council.

In formulating the IPAT admissions policy, the Trustees of IPAT have consulted with the Local Governing Committees, Leicester Diocesan Board of Education, local academies, Leicestershire County Council and the governing bodies of local community and voluntary controlled schools for which the Local Authority is the admission authority.

This policy is reviewed by the Trust each year in line with the legal admissions timeline.
The purpose of this policy is to ensure that places at schools within the Trust are allocated and offered in an open and fair manner and in line with the Admissions Code.
For further information on admissions please refer to:

The School Admissions Code (2021) and the School Admissions Appeals Code (2022).

IPAT also complies with the LCC - Admissions and Inclusion Service Fair Access Protocol.

Published Admission Numbers (PAN)

The delegated admissions authority (Local Governing Committee) for each school will set a planned admissions number (PAN) each year, which indicates the number of places available within the normal year of entry (to Reception class).

School	PAN
All Saints CE Primary School, Sapcote	60 - see consultation paper to reduce to 30
Dunton Bassett Primary School	15
Claybrooke Primary School	15
Gilmorton Chandler CE Primary School	30
John Wycliffe Primary School, Lutterworth	60 - see consultation paper to reduce to 45
Sharnford CE Primary School	15
St Margaret's CE Primary School, Stoke Golding	30
St Mary's CE Primary School, Bitteswell	15
Ullesthorpe CE Primary School	15

The oversubscription criteria for each individual school are shown within the Appendices. The oversubscription criteria will explain how places will be allocated until the PAN is reached. The decision will be to refuse all applications that would lead to admission of pupils above PAN.

Parental Preferences

Parents may express up to five preferences on their application to the Local Authority. It is sensible to do so to ensure your child is offered a place in a school. Parents should rank their preferences so that if more than one preference can be agreed then the one the parent wants most can be offered.

Schools are not informed of the parental preferences and during the allocations process all preferences are considered to have equal value (i.e. one parent's first preference and another parent's third preference have equal weight). This way all applications are considered fairly against the admissions criteria.

Parents must ensure suitable full-time education for their child by attendance at school or otherwise; they are not obliged to do this before the child has reached compulsory school age.

- All children aged 4+ are entitled to start school from the beginning of the autumn term.

- Parents have the right to defer their child's start date or request a part-time place until the term following their fifth birthday. At this point they will have reached compulsory school age.

- Summer-born children must take up their place by the start of the summer term (start of April).

If they do not, a new application will be required, as applications are only valid for the current academic year.

Infant Class Size Limits and Permitted Exceptions

Legislation and regulation on infant class sizes requires an upper limit of 30 children per qualified teacher for classes of children up to the end of Key Stage 1 (Reception, Year 1 and Year 2).

The National Regulations on infant class sizes allow very few exceptions; these are set out in the School Admissions Code.

Permitted class size exceptions will remain exceptions for the duration of Key Stage 1.

The permitted exceptions are:

a) Children admitted outside the normal admissions round with Education, Health and Care Plans specifying a school;

b) Looked after children and previously looked after children admitted outside the normal admissions round;

c) Children admitted after initial allocation of places due to a procedural error made by the admission authority or local authority in the original application process;

d) Children admitted after an Independent Appeals Panel upholds an appeal;

e) Children who move into the area outside the normal admissions round for whom there is no other available school within reasonable distance;

f) Children of UK service personnel admitted outside the normal admissions round;

g) Children whose twin or sibling from a multiple birth is admitted otherwise than as an excepted pupil;

h) Children with special educational needs who are normally taught in a special educational needs unit attached to the school, or registered at a special school, who attend some infant classes within the mainstream school

From Key Stage 2 (year 3 and up) there are no required staffing ratios in education law.

Catchment Areas

The Inspiring Primaries Academy Trust recognises catchment areas for individual schools; children living within the school's catchment area will be given priority admission over those who live outside of the area unless they meet one of the higher criteria on the policy.

Details of each school's catchment area are available within our appendices. Parents who are unsure about whether they live in the school's catchment area can contact the school in question. If they are not in an IPAT school catchment area please contact the IPAT central team office on 01455 272973 who will be able to advise you.
Children already at the school and moving out of the catchment area may retain their place at the school.

Proof of Residence

Documentary evidence (e.g. Official letter such as Council Tax bill, Solicitors letter) will be required to prove that you live in a catchment area if the school is oversubscribed.

The following <u>will not</u> be accepted as proof:
• Purchase of a second property while the first is retained
• Renting accommodation while a previous property is retained
• Offers or exchange of contracts without completion
• Informal arrangements with friends or relatives

However, serious consideration will be given in exceptional situations/circumstances.

Offers of places may be withdrawn if they were based on incorrect or false information from the parents of their representatives.

Other Requested Evidence

In the event of over-subscription it may also be necessary to ask for other proof when applying the criteria for prioritising admissions, for example:

- Copy of an adoption order, child arrangements order or special guardianship order and a letter from the Local Authority/appropriate body that last looked after the child confirming that they were looked after immediately prior to that order being made.
- Medical evidence if applying on medical grounds

Criteria for Prioritising Admissions Applications

If the school is oversubscribed and there are more applications than places available, priority will be given to children whose parents applied on time and according to the individual school's admission criteria.

Please note that these are different for all our schools due to their individual identities and can be found within the appendices.

Note on procedure where random selection is part of the selection process

1. Categorisation of Applications
Governors will place each application into the relevant oversubscription criterion based strictly on the objective evidence provided and the criteria set out in the published Admission Policy. No subjective discretion or unstated criteria will be applied.

2. Preparation for Random Selection
Where a tie-break is required between two or more applicants in the same criterion, random allocation will be used. The school administrator will prepare numbered tickets, each marked with a child's initials, corresponding exactly to the finalised list of eligible applicants.

3. Independent Scrutiny and Drawing
The draw will be conducted and witnessed by an independent person. The independent person must have no connection to the school, trust, or governing body (e.g., not a governor, employee, regular volunteer, contractor, or relative of any applicant/pupil).

The independent person will:

- Verify prior to the draw that all eligible children are included, ticket numbers are unique, and no duplicate tickets exist.
- Draw the tickets at random from the container.
- Witness the recording of the final ranked list and sign it off.
- Sign and date a declaration confirming independence, confidentiality, and that the procedure was strictly adhered to.

Children of UK Services Personnel and Other Crown Servants

For families of service personnel with a confirmed posting or crown servants returning from overseas, their children must be allocated a school place in advance, dependent on an official government letter declaring a relocation date, provided they expect to meet the admissions criteria for the school on relocation.

The lack of an intended new address must not be used as a reason to refuse a place provided the parents provide some evidence of their intended address then this address will be used when applying oversubscription criteria.

Acceptance or Refusal of Offers

Once an offer is made, it will be necessary to formally accept the offer within 10 days by writing to or by emailing the school.

Right of Appeal

Parents whose requests for a school place are refused have the statutory right to appeal. Appeals are administered independently by the Leicester Diocesan Board of Education (LDBE) in accordance with the School Admission Appeals Code (2022).

Appeal forms, supporting guidance, and the statutory appeals timetable (including lodging deadlines, hearing notice periods, evidence deadlines, and decision timelines) are published on the LDBE website.

Contact Details:

Clerk to the Appeals Panel

Leicester Diocesan Board of Education

St Martin's House, 7 Peacock Lane, Leicester, LE1 5PZ

Email: ofifceDBE@LeicesterDBE.org

Admission of Children Outside their Normal Age Group

Parents may seek a place for their child outside their normal age group, for example, if the child is gifted and talented, if the child has experienced problems such as ill health, or if they are moving from overseas and their child has not been educated in the English school system. In addition , the parents of a summer born child may choose not to send that child until the September following their fifth birthday and may request that they are admitted out of their normal age group the following year - but to reception rather than to year 1.

Parents may seek a place for their child outside their normal age group, either to defer the start to later in the same academic year or where they want to delay their start to the following school year.

To request a delayed entry parents are required to make an application for their child's admission to their normal age group at the usual time in accordance with this policy and at the

same time to submit a request to the Head of School for admission out of the normal age group. Parents may also wish to submit other information in support of their request; e.g. evidence from professionals who have worked with their child.

Parents should make an appointment to discuss their request with the Head of School.

The Admissions Governors for the school will make a decision on the basis of the circumstances of each case and in the best interests of the child concerned. This will include taking account of the parents views, information about the child's academic, social, and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; whether they may naturally have fallen into a lower year group if it were not for being born prematurely. They will also take into account the recommendation of the Head of School.

Once a decision has been made they will then write to the parents to agree or reject the request. If rejected they will clearly set out the reasons for their decision in the letter and state whether the application can be processed for the following year. A copy of the letter will also be sent to the Local Authority Admissions.

However, the letter will highlight the potential risks and impact of this delay which include:

i) Whilst the school has agreed to the delay, there is no guarantee that the child will be allocated a place at that school the following year.

ii) Should it not be possible to allocate a place at the school the following year, the Local Authority will make every effort to allocate a Reception (EYFS) place, rather than a Year 1 place. However, it may not be possible to do this.

Decisions on which year group a child is admitted to are taken by a school's admission authority; this is not the Local Authority and the admission authority of alternative schools and future schools may not be in agreement with delayed entry when it is time to move on to the next school.

iii) Parents will also be made aware that delayed entry will have an impact on their child's score should they sit the 11+ test. This is due to the age standardisation process.

iv) Attention will also be drawn to the fact that when the child moves to a different school (e.g. primary to secondary, or to a different school due to a house move) that the admission authority of the new school will be responsible for deciding which year group the child will be placed in. This could result in a child being required to 'skip' a year.

The parents may still change their mind regarding delayed entry by a whole school year, and submit an application in the normal way. If an application is received then the parent's previous request to delay until the following year would no longer apply.

This will offer the following options to the parent:

Their child starts school in the September following their 4th birthday;

They can consider deferring the child's start date in Reception until later in the school year or discuss part-time arrangements with the Head of School.

v) Parents who choose to delay entry by a whole school year will need to apply for a school place in the admissions round for the following year in the normal way. Their application will then be considered in exactly the same way as all others submitted during that application year.

If parents have applied by the closing date given by the Local Authority and later change their mind and wish to defer/delay their child's entry to Reception, they should discuss this and other options with the Head of School. Requests to defer/delay will not be agreed if the only reason is that a place has not been offered at one of the preferred schools.

Parents have a statutory right to appeal against the refusal of a place at the school for which they have applied. This right does not apply if they have been offered a place at the school but it is not in their preferred age group.

Requesting a deferred late start for Summer Born Children

The parents of a summer born child (those born from 1st April to 31st August) have the right to choose not to send that child to school until they are of compulsory school age. In this case the child would have to start school during the same academic year for which they have been accepted and not beyond the beginning of the start of the final term. Again, parents should discuss this with the Head of School. This is called a deferred entry start.

Miscellaneous

• **Children with SEN and Disabilities**: We do not discriminate for or against children with special educational needs or disabilities and find it is helpful for parents to fully inform the school of the nature of any known educational, physical, medical or social needs when transitioning to one of our schools. This will ensure that the child's entry to school is as smooth as possible and help to inform the level of provision the school can make to meet the individual needs of the child. SENA are responsible for arranging school placements for children with an Education, Health and Care Plan (EHCP). They will consult with and name a school that can appropriately meet the child's needs. Children with EHCPs should be admitted as required by Section 324 of the Education Act 1996. This is not an oversubscription criterion, and will apply whether or not the school has a place available.

• **Excluded/Disruptive pupils**: Cases may be referred to the Fair Access Protocol. There is no obligation to admit a child who has been permanently excluded from 2+ schools, for a period of two years following the latest exclusion.

• **Children from Overseas**: Government guidance on school applications for foreign national children and children resident outside of England will be followed.

First Time Admissions

Parents must apply to their home local authority for a school place. They must apply on time by the 15th January deadline for the year in which the child is due to start school.

For Leicestershire residents applications should be submitted online through the Leicestershire County Council website

For Warwickshire residents applications should be submitted through Warwickshire County Council website

Those who do not have internet access are invited to contact the school office for assistance, or alternatively may wish to consider booking to use a computer at a local library.

We also require applicants to complete the IPAT Application for School Admission Form (SAF) if they need to provide evidence for a specific oversubscription criterion i.e. proof of residence in the catchment area. This is so that they can be ranked accurately. This form can be found in appendix 1.

Applicants are responsible for the accuracy of all and any information which they submit. The Trust and the Local Authority take no responsibility for incorrect information submitted (i.e. an incorrect date of birth, failure to mention siblings, failure to provide supporting evidence, etc) or the impact that such information (or lack thereof) may have on the determination of the application. Where applicants become aware of such an error they should notify the Local Authority and the school as soon as possible.

All requests received by the National Closing Date (15th January) will be considered first and in accordance with the approved oversubscription/priority criteria.

The Local Governing Committee Admissions Panel will meet to rank all applications. They strictly follow the published criteria to allocate places and then inform the Local Authority.

Late applications received after the National Closing Date (15th January) will only be considered after all other applications which were received on time, unless there is a clear and significant reason for the lateness that was beyond the parent's control (supported with documentary evidence). Late applications received after the National Offer Date (16th April or the next working day) will be determined as mid-term applications. Any applications that are refused before 31st December will automatically be placed on the oversubscription (waiting) list.

Places will be allocated up to the Published Admission Number (PAN) – see page 5. Since these numbers reflect the regulations on infant class sizes, additional children may only be admitted under limited exceptional circumstances as set out in the School Admissions Code.

If an individual school is under-subscribed, then all applicants will be offered a place. If over-subscribed then all applications will be ranked in order against the published oversubscription criteria for prioritising admissions and places will be allocated accordingly.

The Local authority that you live in will confirm decisions to parents on the National Offer day – 16th April or the next working day. For those that do not live in Leicestershire, the Leicestershire School Admissions Service will inform the relevant Local Authority who will, in turn, inform the parents.

No child will be admitted without an offer from the Local Authority.

Once you have been offered a school place the relevant school will be in touch to inform you of induction days, any relevant meetings, to request sight of the child's birth certificate and to welcome you and your child to their school.

Failure to attend school from the beginning of the term in which your child is expected to attend for which the original application was made may result in the parents being required to make a new application.

Changes to Circumstances

If a parent has submitted an application on time (i.e. before 15th January) and subsequently a change of circumstances (e.g. change of address) takes place after the closing date for applications, then parents must notify the school and Local Authority as soon as possible.

If a change of circumstances is notified to the Local Authority:

• Before all places at the relevant school have been allocated, then the change of circumstances will be taken into account within the allocation process;

• After all places at the relevant school have been allocated, then the application will be added to the waiting list in a position which reflects the published priority criteria.

Verification (e.g. from professional persons or bodies, or proof of change of address) may be sought from the parent to confirm a change of circumstances. In such situations it remains the parent's duty to gather and provide the evidence.

Waiting List

An oversubscription (waiting) list for First Time Admissions to EYFS Reception Class will be maintained from the completion of the decision-making process until 31st December of the intake year. All applicants who have not been successful in securing a place will automatically be added to this list. Any new applicants will be added to this list and if a place becomes available, places will be allocated according to the priority in the published over subscription criteria and not the application date. Should it be necessary to randomly select by drawing lots, this will be observed by an independent officer.

Withdrawal of Places

An offer of a place may be withdrawn only in the following circumstances:

- Where it was obtained on the basis of a fraudulent or intentionally misleading application;

- Where it was made in error;
- Where the parent has confirmed in writing that they no longer wish to accept the place.

Failure to take up a place on the expected start date will not, by itself, lead to withdrawal. The school will make reasonable enquiries before considering the place vacant.

Mid-Term Transfers (In-Year Admissions)

This section includes all applications for all classes other than First Time Admissions (FTA) - (FTA are those at the start of the Autumn Term for the EYFS Reception class).

If you are considering an application to one of our schools please make contact directly with the school to arrange a visit.

Whether you are applying for a move from another school either at the start of the school year or during the school year this is the process:

● Please make an application using our IPAT Application for School Admission Form and email it to the relevant IPAT school. The form can be found in the appendices.

● Your application will be considered by the Governors' Admissions Panel in line with the policy and will be allocated according to the priority in the published over subscription criteria. The school will reply to your application within 15 school days (maximum). However, we do try to process applications quickly and our aim is to respond within 10 working days.

Delays may occur where further evidence is required.

Your application will be accepted if there is a place in the required cohort and within the operational capacity of the school or we will refuse it if the school year group is full. Places may be refused if year groups are full or admission would prejudice efficient education, whether in the current year group or for future years until the end of Year 6.

If a refusal letter is sent you will be also sent details of how to appeal to the decision through the Leicester Diocesan Board of Education.

Ordinarily, parents may only make one application per school academic year except in exceptional circumstances i.e. a significant material change in circumstance such as a change of address, new and significant personal or medical circumstances, an increase in the PAN of a school or increased staffing at the school. Written evidence of the changes will be required.

If the place is agreed OR refused, the school will notify the Local Authority Admissions Team as soon as reasonably practicable, aiming to do so within 2 school days.

Withdrawal of Places (Mid-Term Transfers)

Places may be withdrawn if offered in error, if the place is not taken up in time, or if the place was obtained by false or misleading information.

If offered but there is no response from the parent to the offer letter within 21 days the school will give the parent a further opportunity to respond and explicitly explain that the offer may be withdrawn.

Places will not be withdrawn once the child has started at the school except where that place was fraudulently obtained.

Waiting lists for Years 1 to 6 In - Year Admissions

A waiting list will be held for the academic year if there are applicants who apply for a place but cannot be accommodated. A parent can withdraw from this list if they wish to.

At the end of the academic year we will start a new waiting list.

Any unsuccessful applicants added to the waiting list will be ranked against the published priority over subscription admission criteria and not by their application date.

If a place becomes available, the school will contact the parents of the pupils on the waiting list to check if they still want to be considered for a place.

The school will also check to see if there are any other applicants known to the local authority admissions office.

All applicants will then be re-ranked against the published priority oversubscription admission criteria.

Should it be necessary to randomly select by drawing lots, this will be observed by an independent officer.

Contacting the Schools Adjudicator

Any person or body who considers that the arrangements in this policy are unlawful under the Admissions Code may make an application to the School's Adjudicator. All objections must be referred to the adjudicator by 15tH May in the determination year. They can be contacted at: osa.team@schoolsadjudicator.gov.uk

Appendices

Appendix 1:

IPAT Application for School Admission

Appendix 2 :

Criteria for Prioritising Admissions Applications and Catchment Areas for IPAT Schools as follows:

All Saints CE Primary School, Sapcote

Claybrooke Primary School

Dunton Bassett Primary School

Gilmorton Chandler CE Primary School

John Wycliffe Primary School, Lutterworth

Sharnford CE Primary School

St Margaret's CE Primary School, Stoke Golding

St Mary's CE Primary School, Bitteswell

Ullesthorpe CE Primary School

Appendix 1 - IPAT Supplementary Admission Form

APPLICATION FOR SCHOOL ADMISSION

Use this form for mid-term transfers into years 1- 6
OR
For proof of residence where an applicant claims catchment priority, documentary proof of address (Council Tax bill) must be provided to verify eligibility under the oversubscription criteria

NAME OF SCHOOL:

CHILD'S DETAILS:

SURNAME		
FORENAMES		
HOME ADDRESS (INCLUDE POSTCODE)		
DATE OF BIRTH		**YEAR GROUP:**

PARENT/GUARDIAN/CARER DETAILS:

	PARENT/GUARDIAN/CARER	**PARENT/GUARDIAN/CARER**
TITLE		
SURNAME		
FORENAME		
TELEPHONE		
EMAIL		

I/we wish my/our child to be admitted to the school and confirm that the information given is correct.

I/We are applying for admission under criterion number ☐ of the school's Admission Policy
(***please see the school website or the Admissions policy appendices for details).***

Signed / dated by a person(s) with legal responsibility for the child.

Evidence of date of birth - this will be requested only after an offer of a place has been made

Office use only:
Proof of address is required where applying under a criteria which directly affects the ranking i.e. showing that the applicant is living in catchment. If they are not then you don't need to see any evidence of address.
Please indicate:: A - not required OR B - seen by (please sign and date) _____ _____

All Saints CE Primary School, Sapcote

Criteria for Prioritising Admissions Applications

If the school is oversubscribed and there are more applications than places available, priority will be given to children whose parents applied on time, in the following order:

1. Looked after children and previously looked after children
2. Children with serious medical or exceptional social needs (with evidence)
3. Children who live in the catchment area – as specified in the school catchment map
4. Siblings of pupils already attending the school (as at the time of admission to school)
5. Children of staff members who have worked at the school for two or more years
6. The distance pupils live 'as the crow flies' from a centre point of the home address to All Saints C E

Primary School's main gate, using a geo-coded digital mapping system.

In instances where there is one place remaining and more than one child has an equal weighting using the above criteria, then a place will be allocated by drawing lots (random selection). This process will be supervised by an independent officer.

If there are fewer applications than places, then no application is refused.

Further clarification of terms

A "looked after child" is a child who, at the time of making an application to a school, is:
• in the care of a local authority; or
• being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
A "Previously looked after child" is:
• A child who was looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order Section 19 or special guardianship order); or
• A child who appears (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
There is no stipulation regarding a minimum length of time the child is or has been in care.

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The term "sibling" or "brother/sister" includes half brother or sister; a legally adopted child being regarded as a brother or sister; or a step brother or sister living in the same household as part of the same family. To have a sibling at the school at the time of admission means that they are both on roll concurrently.
In the event that a sibling was not selected during the Governor's annual admissions procedure, they would be admitted as a permitted excepted sibling so as not to separate the children, for example, if one sibling was drawn by random selection, then subsequently all places had been filled, but the other sibling wasn't drawn, they would be able to be added too even if this went above the class size regulations. This is in line with the Admissions Code.

***

The child's place of residence is taken to be the parental home. Living in the catchment area does not guarantee a place at the catchment school. Where a child lives for part of the week with one parent and part of the week with the other parent, the address recognised for the purpose of the school's admissions is the one where the child lives for the majority of the school week.

If the child's residence during the school week is split equally between both parents, then the parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received by the closing date of applications, the home address will be taken as the address where the child is registered with the doctor.

***

Children with serious medical or exceptional social needs do not include mild medical conditions such as asthma or allergies. Social need does not include a parent's wish for their child to attend because of the child's aptitude or abilities, because their friends attend the school or due to child minding arrangements. If this criterion is used, professional supporting documentation from a relevant professional (for example a health professional, social worker, teacher/early years professional, support worker or such other appropriate person) must be supplied and must be submitted with the application.

The following list are the areas that are considered exceptional:

• Children subject to Child Protection Plans;
• Hard-to-Place children who fall under the Fair Access Protocol for mid-term admissions;
• Parents suffering domestic violence (this is dependent on documentary evidence by a relevant professional);
• Children with a serious medical condition.

This list is not exhaustive and each case will be assessed on its individual merits.

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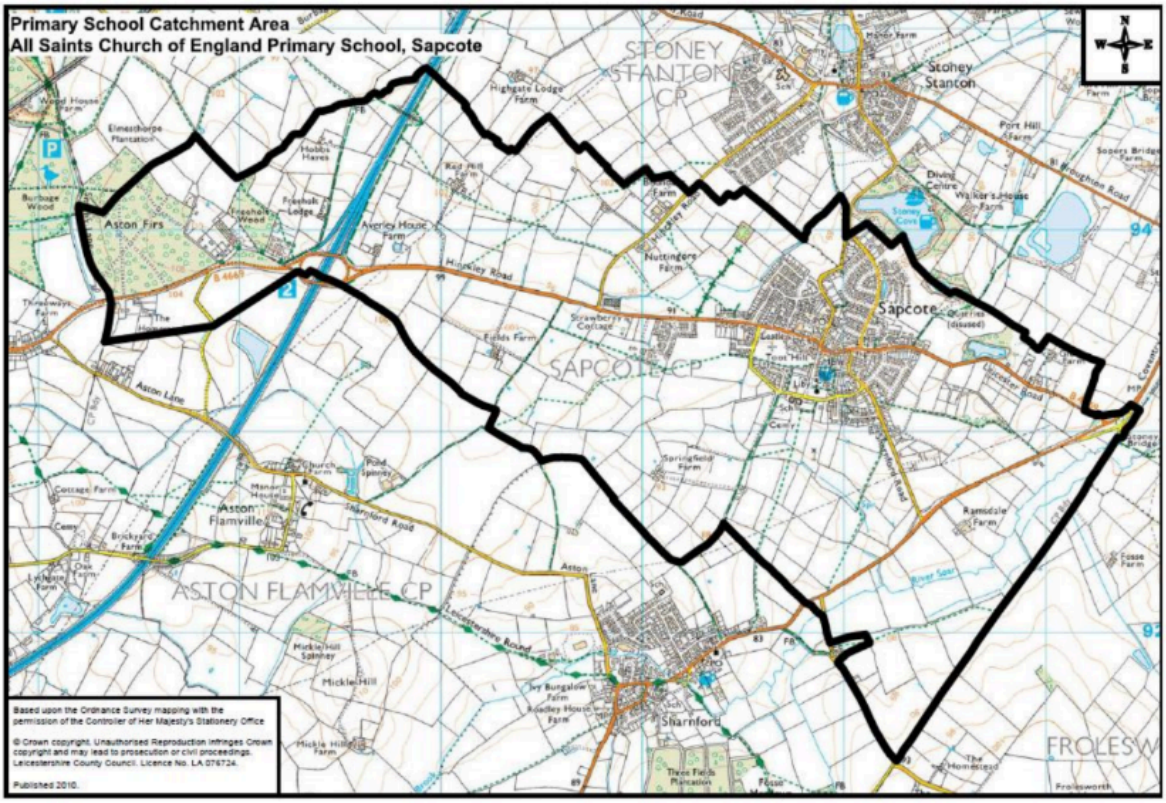
The staff member must have been employed by the Trust on a permanent contract for two or more years prior to the child's expected start date at the school

All Saints CE Primary School Catchment Area:



Claybrooke Primary School

Criteria for Prioritising Admissions Applications

If the school is oversubscribed and there are more applications than places available, priority will be given to children whose parents applied on time, in the following order:

1. Looked after children and previously looked after children
2. Children who live in the catchment area – as specified in the school catchment map
3. Siblings of pupils already attending the school (as at the time of admission to school)
4. Children with serious medical or exceptional social needs (with evidence)

In instances where there is one place remaining and more than one child has an equal weighting using the above criteria, then a place will be allocated by drawing lots (random selection). This process will be supervised by an independent officer.

Further clarification of terms

A "looked after child" is a child who, at the time of making an application to a school, is:
• in the care of a local authority; or
• being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
A "Previously looked after child" is:
• A child who was looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order Section 19 or special guardianship order); or
• A child who appears (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
There is no stipulation regarding a minimum length of time the child is or has been in care.

***

The term "sibling" or "brother/sister" includes half brother or sister; a legally adopted child being regarded as a brother or sister; or a step brother or sister living in the same household as part of the same family. To have a sibling at the school at the time of admission means that they are both on roll concurrently.
In the event that a sibling was not selected during the Governor's annual admissions procedure, they would be admitted as a permitted excepted sibling so as not to separate the children, for example, if one sibling was drawn by random selection, then subsequently all places had been filled, but the other sibling wasn't drawn, they would be able to be added too even if this went above the class size regulations. This is in line with the Admissions Code.

***

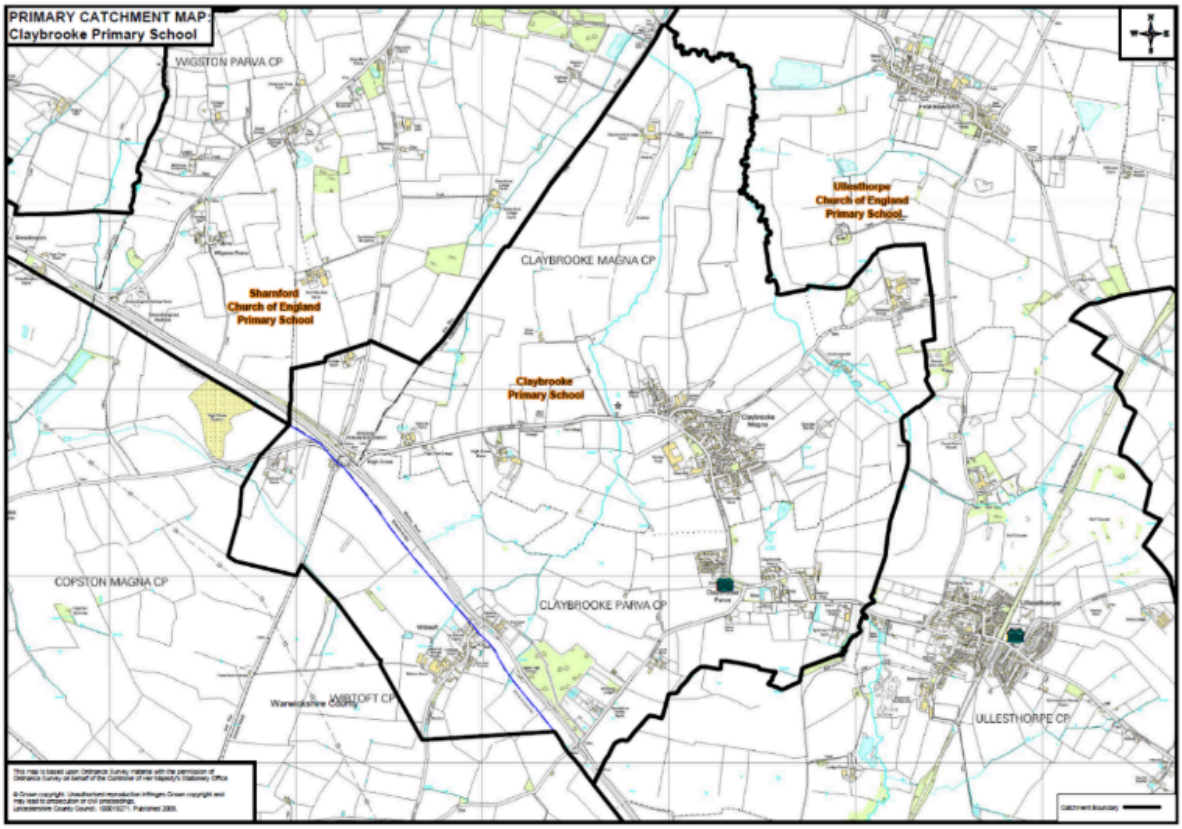
The child's place of residence is taken to be the parental home. Living in the catchment area does not guarantee a place at the catchment school. Where a child lives for part of the week with one parent and part of the week with the other parent, the address recognised for the purpose of the school's admissions is the one where the child lives for the majority of the school week.
If the child's residence during the school week is split equally between both parents, then the parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received by the closing date of applications, the home address will be taken as the address where the child is registered with the doctor.

***

Children with serious medical or exceptional social needs do not include mild medical conditions such as asthma or allergies. Social need does not include a parent's wish for their child to attend because of the child's aptitude or abilities, because their friends attend the school or due to child minding arrangements. If this criterion is used, professional supporting documentation from a relevant professional (for example a health professional, social worker, teacher/early years professional, support worker or such other appropriate person) must be supplied and must be submitted with the application.
The following list are the areas that are considered exceptional:
• Children subject to Child Protection Plans;

• Hard-to-Place children who fall under the Fair Access Protocol for mid-term admissions;
• Parents suffering domestic violence (this is dependent on documentary evidence by a relevant professional);
• Children with a serious medical condition.
This list is not exhaustive and each case will be assessed on its individual merits.

Claybrooke Primary School Catchment Area:



Dunton Bassett Primary School

Criteria for Prioritising Admissions Applications

If the school is oversubscribed and there are more applications than places available, priority will be given to children whose parents applied on time, in the following order:

1. Looked after children and previously looked after children
2. Children who live in the catchment area – as specified in the school catchment map
3. Siblings of pupils already attending the school (as at the time of admission to school)
4. Children with serious medical or exceptional social needs (with evidence)

In instances where there is one place remaining and more than one child has an equal weighting using the above criteria, then a place will be allocated by drawing lots (random selection). This process will be supervised by an independent officer.

Further clarification of terms

A "looked after child" is a child who, at the time of making an application to a school, is:
• in the care of a local authority; or
• being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
A "Previously looked after child" is:
• A child who was looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order Section 19 or special guardianship order); or
• A child who appears (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
There is no stipulation regarding a minimum length of time the child is or has been in care.

***

The term "sibling" or "brother/sister" includes half brother or sister; a legally adopted child being regarded as a brother or sister; or a step brother or sister living in the same household as part of the same family. To have a sibling at the school at the time of admission means that they are both on roll concurrently.
In the event that a sibling was not selected during the Governor's annual admissions procedure, they would be admitted as a permitted excepted sibling so as not to separate the children, for example, if one sibling was drawn by random selection, then subsequently all places had been filled, but the other sibling wasn't drawn, they would be able to be added too even if this went above the class size regulations. This is in line with the Admissions Code.

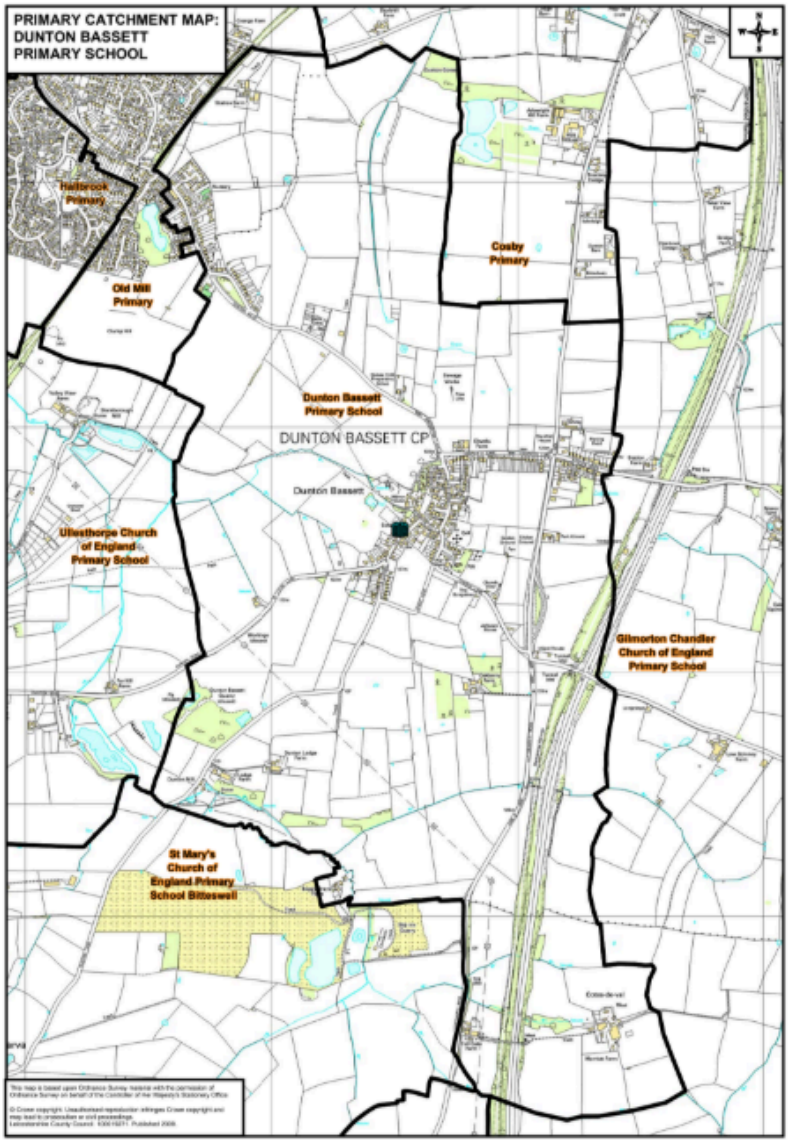
***

The child's place of residence is taken to be the parental home. Living in the catchment area does not guarantee a place at the catchment school. Where a child lives for part of the week with one parent and part of the week with the other parent, the address recognised for the purpose of the school's admissions is the one where the child lives for the majority of the school week.
If the child's residence during the school week is split equally between both parents, then the parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received by the closing date of applications, the home address will be taken as the address where the child is registered with the doctor.

***

Children with serious medical or exceptional social needs do not include mild medical conditions such as asthma or allergies. Social need does not include a parent's wish for their child to attend because of the child's aptitude or abilities, because their friends attend the school or due to child minding arrangements. If this criterion is used, professional supporting documentation from a relevant professional (for example a health professional, social worker, teacher/early years professional, support worker or such other appropriate person) must be supplied and must be submitted with the application.
The following list are the areas that are considered exceptional:
• Children subject to Child Protection Plans;
• Hard-to-Place children who fall under the Fair Access Protocol for mid-term admissions;
• Parents suffering domestic violence (this is dependent on documentary evidence by a relevant professional);
• Children with a serious medical condition.
This list is not exhaustive and each case will be assessed on its individual merits.

Dunton Bassett Primary School Catchment Area:



Gilmorton Chandler CE Primary School

Criteria for Prioritising Admissions Applications

If the school is oversubscribed and there are more applications than places available, priority will be given to children whose parents applied on time, in the following order:

1. Looked after children and previously looked after children

2. Children with serious medical or exceptional social needs (with evidence)

3. Pupils who live in the named parishes and have a serious medical condition which would make the preferred school particularly suitable

4. Pupils who live in the named parishes and have an older sibling attending the school at the time of allocation.

5. Children of staff members who work at the school

6. Pupils who live in the named parishes – as specified in the school catchment map

7. Pupils who will have an older sibling attending the school at the time of admission

8. Any other children

In instances where there is one place remaining and more than one child has an equal weighting using the above criteria, then a place will be allocated by drawing lots (random selection). This process will be supervised by an independent officer.

Further clarification of terms

A "looked after child" is a child who, at the time of making an application to a school, is:
• in the care of a local authority; or
• being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
A "Previously looked after child" is:
• A child who was looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order Section 19 or special guardianship order); or
• A child who appears (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
There is no stipulation regarding a minimum length of time the child is or has been in care.

***

The term "sibling" or "brother/sister" includes half brother or sister; a legally adopted child being regarded as a brother or sister; or a step brother or sister living in the same household as part of the same family. To have a sibling at the school at the time of admission means that they are both on roll concurrently.
In the event that a sibling was not selected during the Governor's annual admissions procedure, they would be admitted as a permitted excepted sibling so as not to separate the children, for example, if one sibling was drawn by random selection, then subsequently all places had been filled, but the other sibling wasn't drawn, they would be able to be added too even if this went above the class size regulations. This is in line with the Admissions Code.

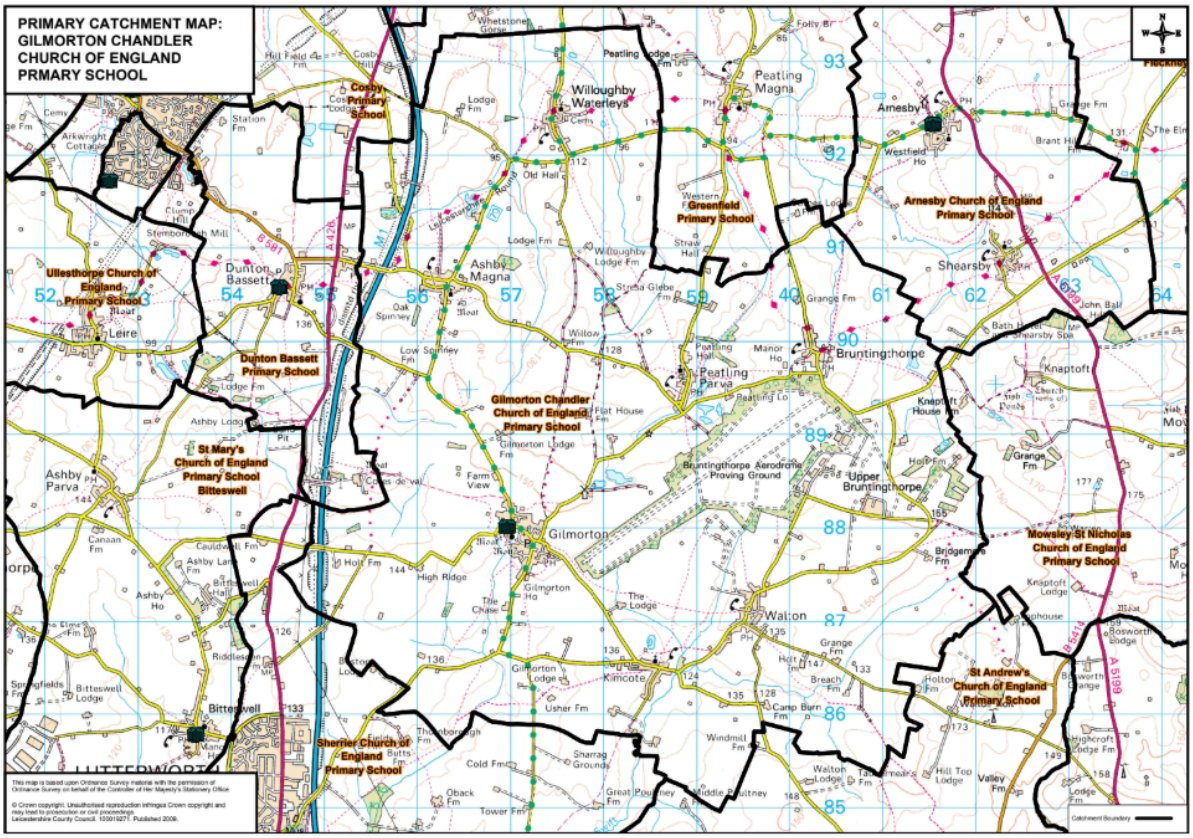
***

The child's place of residence is taken to be the parental home. Living in the catchment area does not guarantee a place at the catchment school. Where a child lives for part of the week with one parent and part of the week with the other parent, the address recognised for the purpose of the school's admissions is the one where the child lives for the majority of the school week.
If the child's residence during the school week is split equally between both parents, then the parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received by the closing date of applications, the home address will be taken as the address where the child is registered with the doctor.

***

Children with serious medical or exceptional social needs do not include mild medical conditions such as asthma or allergies. Social need does not include a parent's wish for their child to attend because of the child's aptitude or abilities, because their friends attend the school or due to child minding arrangements. If this criterion is used, professional supporting documentation from a relevant professional (for example a health professional, social worker, teacher/early years professional, support worker or such other appropriate person) must be supplied and must be submitted with the application.
The following list are the areas that are considered exceptional:
• Children subject to Child Protection Plans;
• Hard-to-Place children who fall under the Fair Access Protocol for mid-term admissions;
• Parents suffering domestic violence (this is dependent on documentary evidence by a relevant professional);
• Children with a serious medical condition.
This list is not exhaustive and each case will be assessed on its individual merits.

Gilmorton Chandler CE Primary School Catchment Area:



John Wycliffe Primary School

Criteria for Prioritising Admissions Applications

If the school is oversubscribed and there are more applications than places available, priority will be given to children whose parents applied on time, in the following order:

1. Looked after children and previously looked after children
2. Children who live in the catchment area – as specified in the school catchment map
3. Siblings of pupils already attending the school (as at the time of admission to school)
4. Children with serious medical or exceptional social needs (with evidence)

In instances where there is one place remaining and more than one child has an equal weighting using the above criteria, then a place will be allocated by drawing lots (random selection). This process will be supervised by an independent officer.

Further clarification of terms

A "looked after child" is a child who, at the time of making an application to a school, is:
• in the care of a local authority; or
• being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
A "Previously looked after child" is:
• A child who was looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order Section 19 or special guardianship order); or
• A child who appears (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
There is no stipulation regarding a minimum length of time the child is or has been in care.

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The term "sibling" or "brother/sister" includes half brother or sister; a legally adopted child being regarded as a brother or sister; or a step brother or sister living in the same household as part of the same family. To have a sibling at the school at the time of admission means that they are both on roll concurrently.
In the event that a sibling was not selected during the Governor's annual admissions procedure, they would be admitted as a permitted excepted sibling so as not to separate the children, for example, if one sibling was drawn by random selection, then subsequently all places had been filled, but the other sibling wasn't drawn, they would be able to be added too even if this went above the class size regulations. This is in line with the Admissions Code.

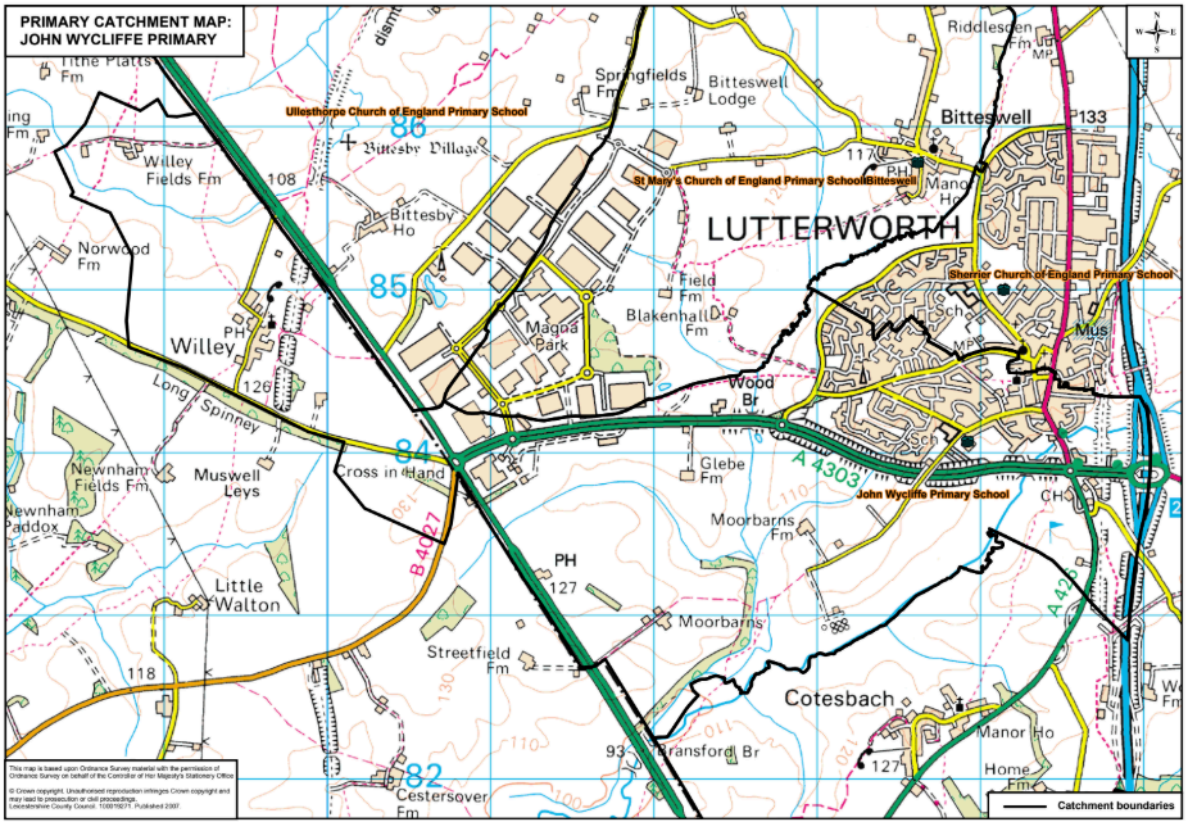
***

The child's place of residence is taken to be the parental home. Living in the catchment area does not guarantee a place at the catchment school. Where a child lives for part of the week with one parent and part of the week with the other parent, the address recognised for the purpose of the school's admissions is the one where the child lives for the majority of the school week.
If the child's residence during the school week is split equally between both parents, then the parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received by the closing date of applications, the home address will be taken as the address where the child is registered with the doctor.

***

Children with serious medical or exceptional social needs do not include mild medical conditions such as asthma or allergies. Social need does not include a parent's wish for their child to attend because of the child's aptitude or abilities, because their friends attend the school or due to child minding arrangements. If this criterion is used, professional supporting documentation from a relevant professional (for example a health professional, social worker, teacher/early years professional, support worker or such other appropriate person) must be supplied and must be submitted with the application.
The following list are the areas that are considered exceptional:
• Children subject to Child Protection Plans;
• Hard-to-Place children who fall under the Fair Access Protocol for mid-term admissions;
• Parents suffering domestic violence (this is dependent on documentary evidence by a relevant professional);
• Children with a serious medical condition.
This list is not exhaustive and each case will be assessed on its individual merits.

John Wycliffe Primary School Catchment Area:



Sharnford CE Primary School

Criteria for Prioritising Admissions Applications

If the school is oversubscribed and there are more applications than places available, priority will be given to children whose parents applied on time, in the following order:

1. Looked after children and previously looked after children
2. Children with serious medical or exceptional social needs (with evidence)
3. Children who live in the catchment area – as specified in the school catchment map
4. Siblings of pupils already attending the school (as at the time of admission to school)
5. Children of staff members who have worked at the school for over 2 years
6. The distance pupils live 'as the crow flies' from a centre point of the home address to Sharnford C E Primary School's main gate, using a geo-coded digital mapping system.

In instances where there is one place remaining and more than one child has an equal weighting using the above criteria, then a place will be allocated by drawing lots (random selection). This process will be supervised by an independent officer.

Further clarification of terms

A "looked after child" is a child who, at the time of making an application to a school, is:
• in the care of a local authority; or
• being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
A "Previously looked after child" is:
• A child who was looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order Section 19 or special guardianship order); or
• A child who appears (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
There is no stipulation regarding a minimum length of time the child is or has been in care.

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The term "sibling" or "brother/sister" includes half brother or sister; a legally adopted child being regarded as a brother or sister; or a step brother or sister living in the same household as part of the same family. To have a sibling at the school at the time of admission means that they are both on roll concurrently.
In the event that a sibling was not selected during the Governor's annual admissions procedure, they would be admitted as a permitted excepted sibling so as not to separate the children, for example, if one sibling was drawn by random selection, then subsequently all places had been filled, but the other sibling wasn't drawn, they would be able to be added too even if this went above the class size regulations. This is in line with the Admissions Code.

***

The child's place of residence is taken to be the parental home. Living in the catchment area does not guarantee a place at the catchment school. Where a child lives for part of the week with one parent and part of the week with the other parent, the address recognised for the purpose of the school's admissions is the one where the child lives for the majority of the school week.

If the child's residence during the school week is split equally between both parents, then the parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received by the closing date of applications, the home address will be taken as the address where the child is registered with the doctor.

***

Children with serious medical or exceptional social needs do not include mild medical conditions such as asthma or allergies. Social need does not include a parent's wish for their child to attend because of the child's aptitude or abilities, because their friends attend the school or due to child minding arrangements. If this criterion is used, professional supporting documentation from a relevant professional (for example a health professional, social worker, teacher/early years professional, support worker or such other appropriate person) must be supplied and must be submitted with the application.
The following list are the areas that are considered exceptional:

- Children subject to Child Protection Plans;
- Hard-to-Place children who fall under the Fair Access Protocol for mid-term admissions;
- Parents suffering domestic violence (this is dependent on documentary evidence by a relevant professional);
- Children with a serious medical condition.

This list is not exhaustive and each case will be assessed on its individual merits.

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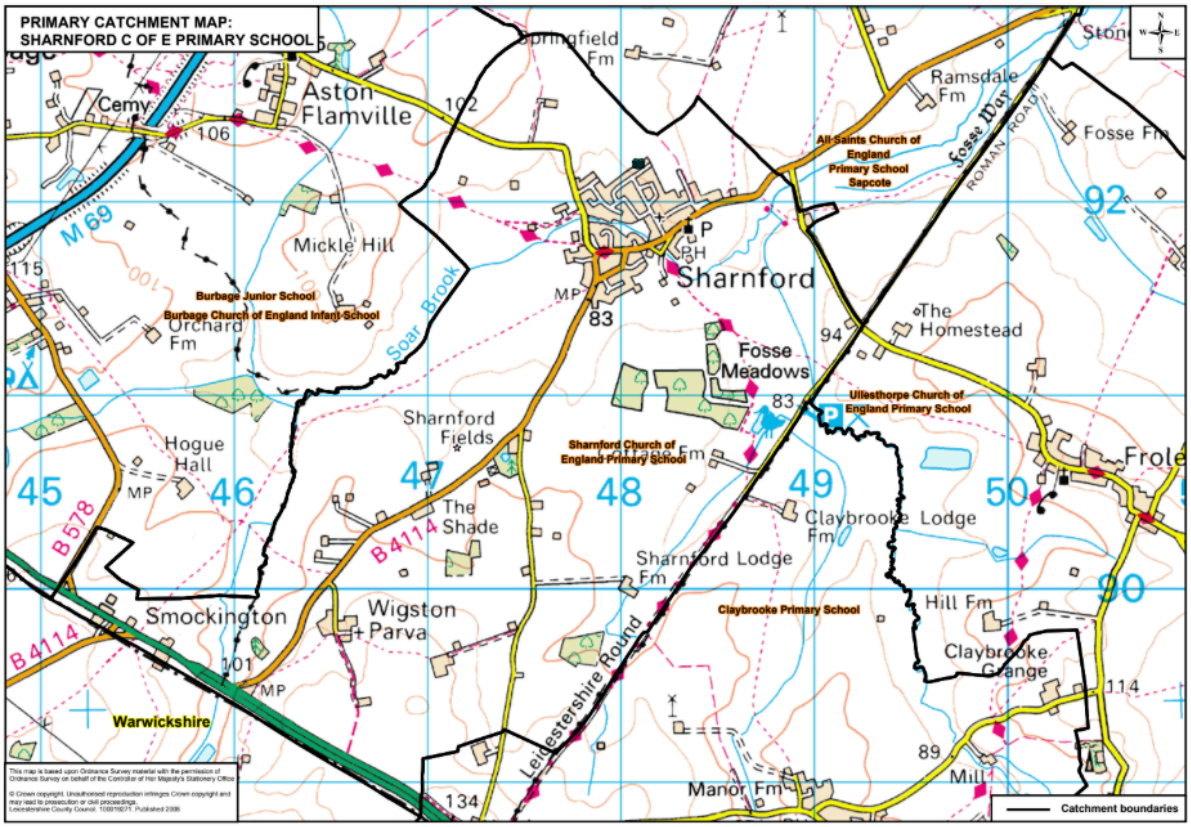
The staff member must have been employed by the Trust on a permanent contract for two or more years prior to the child's expected start date at the school

Sharnford CE Primary School Catchment Area:



St Margaret's CE Primary School

Criteria for Prioritising Admissions Applications

If the school is oversubscribed and there are more applications than places available, priority will be given to children whose parents applied on time, in the following order:

1. Looked after children and previously looked after children
2. Children with serious medical or exceptional social needs (with evidence)
3. Siblings of pupils already attending the school (as at the time of admission to school) who live in the school's catchment area - as specified in the school catchment map
4. Children of staff members who work at the school
5. Children who live in the catchment area – as specified in the school catchment map
6. Siblings of pupils already attending the school (as at the time of admission to school) who live outside of the designated catchment
7. Pupils who live outside the designated catchment

In instances where there is one place remaining and more than one child has an equal weighting using the above criteria, then a place will be allocated by drawing lots (random selection). This process will be supervised by an independent officer.

Further clarification of terms

A "looked after child" is a child who, at the time of making an application to a school, is:
• in the care of a local authority; or
• being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
A "Previously looked after child" is:
• A child who was looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order Section 19 or special guardianship order); or
• A child who appears (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
There is no stipulation regarding a minimum length of time the child is or has been in care.

***

The term "sibling" or "brother/sister" includes half brother or sister; a legally adopted child being regarded as a brother or sister; or a step brother or sister living in the same household as part of the same family. To have a sibling at the school at the time of admission means that they are both on roll concurrently.
In the event that a sibling was not selected during the Governor's annual admissions procedure, they would be admitted as a permitted excepted sibling so as not to separate the children, for example, if one sibling was drawn by random selection, then subsequently all places had been filled, but the other sibling wasn't drawn, they would be able to be added too even if this went above the class size regulations. This is in line with the Admissions Code.

***

The child's place of residence is taken to be the parental home. Living in the catchment area does not guarantee a place at the catchment school. Where a child lives for part of the week with one parent and part

of the week with the other parent, the address recognised for the purpose of the school's admissions is the one where the child lives for the majority of the school week.
If the child's residence during the school week is split equally between both parents, then the parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received by the closing date of applications, the home address will be taken as the address where the child is registered with the doctor.

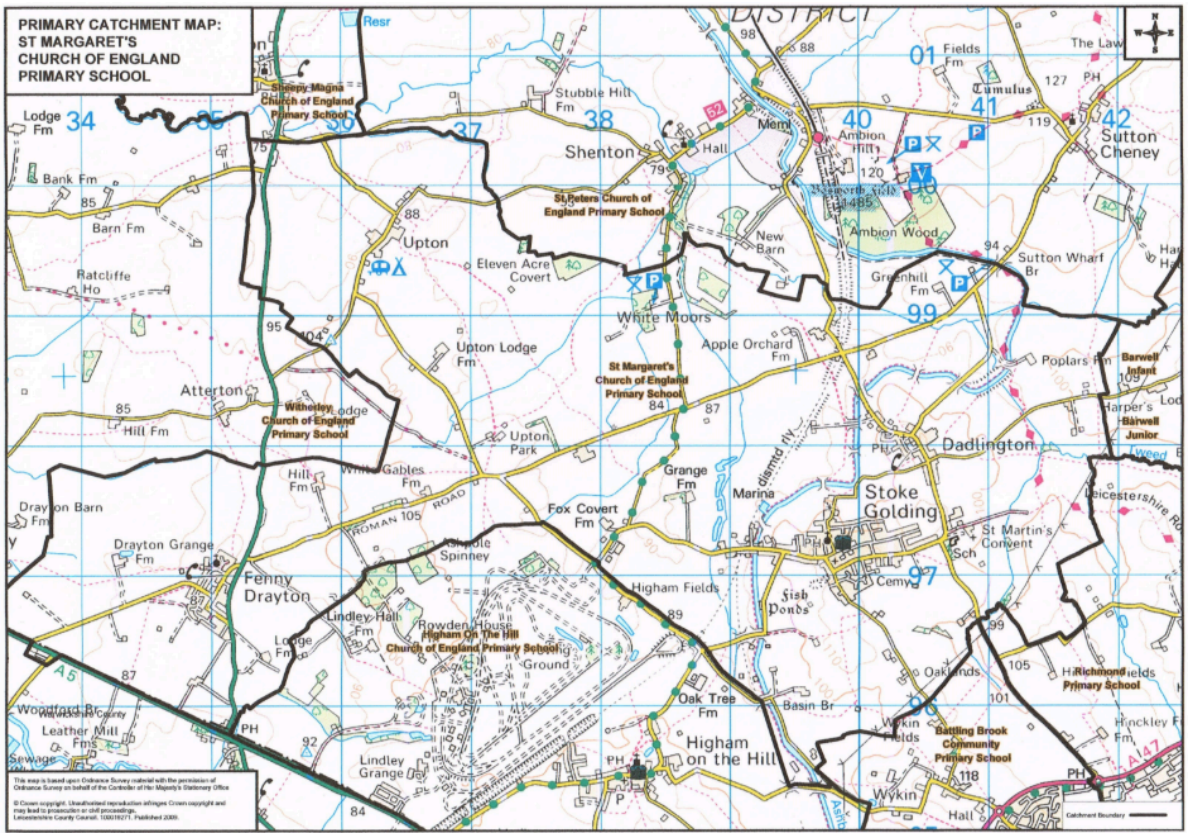
***

Children with serious medical or exceptional social needs do not include mild medical conditions such as asthma or allergies. Social need does not include a parent's wish for their child to attend because of the child's aptitude or abilities, because their friends attend the school or due to child minding arrangements. If this criterion is used, professional supporting documentation from a relevant professional (for example a health professional, social worker, teacher/early years professional, support worker or such other appropriate person) must be supplied and must be submitted with the application.
The following list are the areas that are considered exceptional:
• Children subject to Child Protection Plans;
• Hard-to-Place children who fall under the Fair Access Protocol for mid-term admissions;
• Parents suffering domestic violence (this is dependent on documentary evidence by a relevant professional);
• Children with a serious medical condition.
This list is not exhaustive and each case will be assessed on its individual merits.

***

The staff member must have been employed by the Trust on a permanent contract for two or more years prior to the child's expected start date at the school

St Margaret's CE Primary School Catchment Area:



St Mary's CE Primary School

Criteria for Prioritising Admissions Applications

If the school is oversubscribed and there are more applications than places available, priority will be given to children whose parents applied on time, in the following order:

1. Looked after children and previously looked after children
2. Pupils who live in the named ecclesiastical parishes. (The child's place of residence is taken to be the parental home.)
3. Siblings of pupils already attending the school (as at the time of admission to school)
4. Children with serious medical or exceptional social needs (with evidence)
5. Children of serving staff at the school
6. Pupils of parents who would like their child to attend this school.

If there are more applications than places available whereby there has to be a choice between children within a category, a place will be offered to the child whose residence front door is closest to the school in a direct line from the front door of the school.

Further clarification of terms

A "looked after child" is a child who, at the time of making an application to a school, is:
• in the care of a local authority; or
• being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
A "Previously looked after child" is:
• A child who was looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order Section 19 or special guardianship order); or
• A child who appears (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
There is no stipulation regarding a minimum length of time the child is or has been in care.

***

The term "sibling" or "brother/sister" includes half brother or sister; a legally adopted child being regarded as a brother or sister; or a step brother or sister living in the same household as part of the same family. To have a sibling at the school at the time of admission means that they are both on roll concurrently.
In the event that a sibling was not selected during the Governor's annual admissions procedure, they would be admitted as a permitted excepted sibling so as not to separate the children, for example, if one sibling was allocated then subsequently all places had been filled, but the other sibling wasn't allocated a place, they would be able to be added too even if this went above the class size regulations. This is in line with the Admissions Code.

***

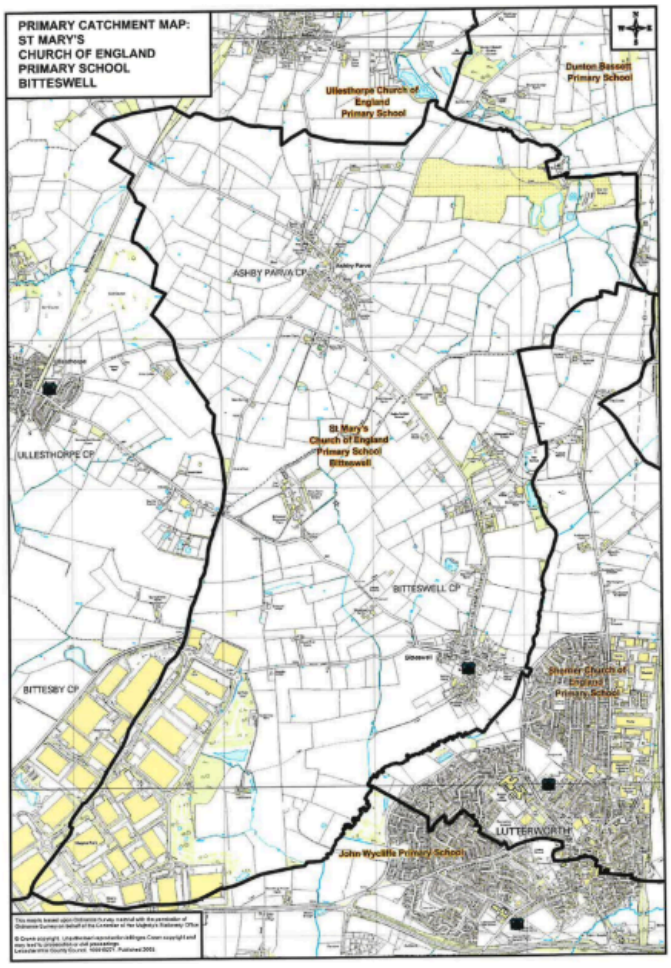
The child's place of residence is taken to be the parental home. Living in the catchment area does not guarantee a place at the catchment school. Where a child lives for part of the week with one parent and part

of the week with the other parent, the address recognised for the purpose of the school's admissions is the one where the child lives for the majority of the school week.
If the child's residence during the school week is split equally between both parents, then the parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received by the closing date of applications, the home address will be taken as the address where the child is registered with the doctor.

***

Children with serious medical or exceptional social needs do not include mild medical conditions such as asthma or allergies. Social need does not include a parent's wish for their child to attend because of the child's aptitude or abilities, because their friends attend the school or due to child minding arrangements. If this criterion is used, professional supporting documentation from a relevant professional (for example a health professional, social worker, teacher/early years professional, support worker or such other appropriate person) must be supplied and must be submitted with the application.
The following list are the areas that are considered exceptional:
• Children subject to Child Protection Plans;
• Hard-to-Place children who fall under the Fair Access Protocol for mid-term admissions;
• Parents suffering domestic violence (this is dependent on documentary evidence by a relevant professional);
• Children with a serious medical condition.
This list is not exhaustive and each case will be assessed on its individual merits.

St Mary's CE Primary School Catchment Area:



Ullesthorpe CE Primary School

Criteria for Prioritising Admissions Applications

If the school is oversubscribed and there are more applications than places available, priority will be given to children whose parents applied on time, in the following order:

1. Looked after children and previously looked after children
2. Children with serious medical or exceptional social needs (with evidence)
3. Children who live in the catchment area – as specified in the school catchment map
4. Siblings of pupils already attending the school (as at the time of admission to school)
5. Children of staff members who have worked at the school for over 2 years
6. Pupils who live outside the designated catchment

In instances where there is one place remaining and more than one child has an equal weighting using the above criteria, then a place will be allocated by drawing lots (random selection). This process will be supervised by an independent officer.

Further clarification of terms

A "looked after child" is a child who, at the time of making an application to a school, is:
• in the care of a local authority; or
• being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
A "Previously looked after child" is:
• A child who was looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order Section 19 or special guardianship order); or
• A child who appears (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
There is no stipulation regarding a minimum length of time the child is or has been in care.

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The term "sibling" or "brother/sister" includes half brother or sister; a legally adopted child being regarded as a brother or sister; or a step brother or sister living in the same household as part of the same family. To have a sibling at the school at the time of admission means that they are both on roll concurrently.
In the event that a sibling was not selected during the Governor's annual admissions procedure, they would be admitted as a permitted excepted sibling so as not to separate the children, for example, if one sibling was drawn by random selection, then subsequently all places had been filled, but the other sibling wasn't drawn, they would be able to be added too even if this went above the class size regulations. This is in line with the Admissions Code.

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The child's place of residence is taken to be the parental home. Living in the catchment area does not guarantee a place at the catchment school. Where a child lives for part of the week with one parent and part of the week with the other parent, the address recognised for the purpose of the school's admissions is the one where the child lives for the majority of the school week.
If the child's residence during the school week is split equally between both parents, then the parents will be asked to determine which residential address should be used for the purpose of admission to school. If no

joint declaration is received by the closing date of applications, the home address will be taken as the address where the child is registered with the doctor.

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Children with serious medical or exceptional social needs do not include mild medical conditions such as asthma or allergies. Social need does not include a parent's wish for their child to attend because of the child's aptitude or abilities, because their friends attend the school or due to child minding arrangements. If this criterion is used, professional supporting documentation from a relevant professional (for example a health professional, social worker, teacher/early years professional, support worker or such other appropriate person) must be supplied and must be submitted with the application.
The following list are the areas that are considered exceptional:
• Children subject to Child Protection Plans;
• Hard-to-Place children who fall under the Fair Access Protocol for mid-term admissions;
• Parents suffering domestic violence (this is dependent on documentary evidence by a relevant professional);
• Children with a serious medical condition.
This list is not exhaustive and each case will be assessed on its individual merits.

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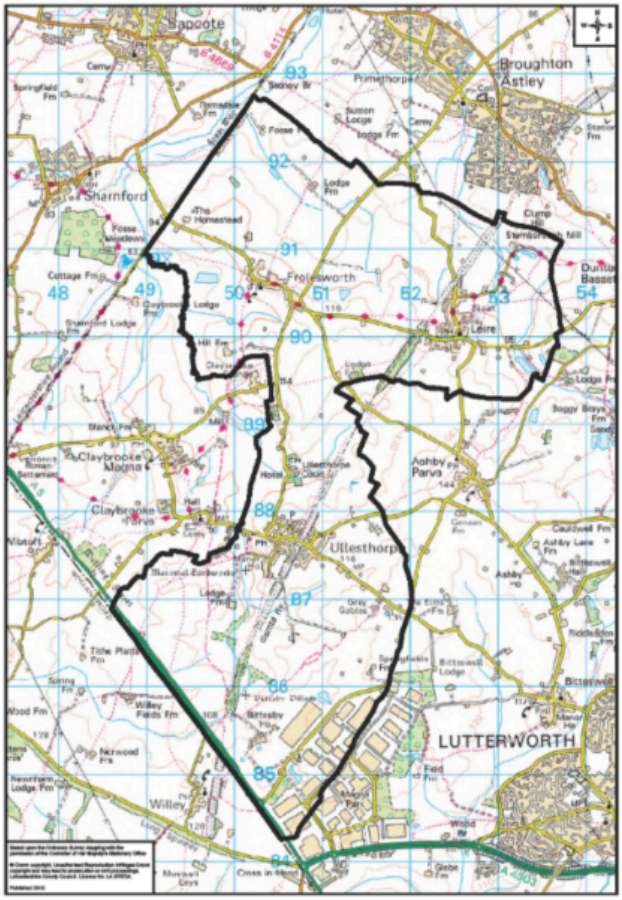
The staff member must have been employed by the Trust on a permanent contract for two or more years prior to the child's expected start date at the school

Ullesthorpe CE Primary School Catchment Area: